

- 25X1A 1. **OBJECTIVE:** Additional facilities are required for operation of the [REDACTED] located at [REDACTED] recently occupied by the Agency. These facilities are required to enable the Agency to adequately perform the following functions [REDACTED]

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- a. Design, evaluation, fabrication, installation and maintenance of Communications gear.
- b. Maintenance, modification, and test of Audio equipment.
- c. First aid and medical storage.
- d. Physical security of facilities.
- e. Open storage.
- f. Segregated storage of flammable and hazardous material.
- g. Operation, maintenance and storage of vehicles.
- h. Loading and unloading of material.

2. **ORIGIN AND POLICY GUIDANCE:**

- a. **Origin:** The requirement for this project is developed by internal requirements of the Agency, because adequate facilities were not provided in the CEA - Agency leased building site.
- b. **Whence Proposed:** Project was initiated in Headquarters.

- 25X1A 3. **SITUATION:** The facility known as the [REDACTED] was obtained by the Agency for the purpose of consolidating warehousing operations of the Logistics Office which formerly occupied several locations in inadequate, unsatisfactory buildings in the Washington area. It is also to be used for design, evaluation, fabrication, installation and maintenance of communications gear, and for maintenance, modification and test of Audio equipment by TSG-DD/P. The [REDACTED] is basically a warehouse. It does not include the facilities required to adequately perform the operations listed in paragraph 1. Additional facilities are required for that reason. Without these additional facilities, we cannot adequately fulfill our mission in this [REDACTED].

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- 25X1A 4. **PROPOSAL:** The expenditure of Agency funds in the amount of \$145,080.56 is proposed for the facilities listed in Annex 1. These facilities should be provided as soon as possible by means of contract with commercial concerns.

5. OPERATIONAL OUTLINE: NA

6. SECURITY:

a. Cover: No cover is employed in this operation.

b. Knowledgeability: NA

c. Operational Security: NA

d. Risk: NA

e. Personal Disposal: NA

f. Disaster Plan: NA

7. COORDINATION:

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a. Relation to other projects: This requirement is a necessary addition to [REDACTED] Subject: Warehouse Requirements, dated 4 May 1951.

b. Significance within overall program in area: This [REDACTED] is the major logistics support installation for Agency operations, world-wide.

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c. Extent of coordination: The proposed additions have been coordinated with GSA. GSA indicated that the expenditure should be kept to the minimum and the work should be accomplished by competitive bid contract. (See Annex 2). This is presented as a joint request of five offices. (See coordination sheet).

8. CONTROL: NA

9. BUDGET DATA:

a. Total overall CIA funds required for Fiscal Year 1954: \$145,080.56.

b. Availability of CIA funds: Funds are not available within Fiscal Year 1954 funds allocated to the Logistics Office. (See Annex 3 for Comptroller's certification).

c. Non-CIA funds: None

d. Foreign currency: NA

e. Funding: Due to the nature of the requirement, funding will be handled in a routine manner.

f. Financial History: NA

g. Further Requirements: No requirements beyond FY1954 are contemplated.

10. SUPPORT DATA:

a. Total CIA Personnel: NA

b. Material: Material requirements consist of items to be furnished by contractor for construction listed in Annex 1.

c. Communications: NA

d. Other CIA Support: None

e. Support Required from Other United States Agencies: Concurrence will be obtained from GSA as to the type of contract.

f. Policy Questions: None

11. GENERAL CONSIDERATIONS: 25X1A

a. Current Status: The [REDACTED] is in operation. The Communications Engineering function and the Audio Surveillance function, described in paragraph 1, are being performed in other areas awaiting required facilities.

b. Commitments: None

c. Effectiveness: The Communication Engineering function and the Audio Surveillance function cannot be performed [REDACTED] until facilities are available. The effectiveness of the other functions listed in paragraph 1 is seriously impaired in the absence of these facilities.

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d. Anticipated Results: These expenditures will result in capital improvement of private property, but the investment is reasonably secure in view of the five year lease [REDACTED] with renewal option for nine each five year periods. Should the Agency discontinue use of this depot, some of the facilities could be removed. See Annex 4 for case and item justification.

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e. Evaluation: See paragraph 11c above.

f. Policy Questions: None

g. Congress: NA

- h. Extra Agency Action: None
- i. Proprietary Companies: NA
- j. Special Considerations: None
- k. Liquidation: Liquidation is not contemplated unless the Agency should discontinue [REDACTED] which is not planned. Should liquidation be required, a small portion of the assets, such as prefabricated building, could be removed.

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